



## FREQUENTLY ASKED QUESTIONS:

### Registration:

- a) [I just moved into your district. Where/how do I register my child](#)
- b) [Do you offer full-day Kindergarten](#)
- c) [How old does my child have to be to start Kindergarten](#)
- d) [When does Kindergarten registration start](#)
- e) [What school building \(home school\) will my child attend?](#)
- f) [Does your district offer a Preschool Program](#)
- g) [Does your district offer open enrollment](#)

### School Transportation:

- a) [Will my student be bused](#)
- b) [Where is my child's bus stop](#)
- c) [Can I sign up for SafeStop \(free bus tracking App\)](#)

### School Delays, Closings and Emergency Notifications

- a) [How do I find out if school is closed/delayed?](#)

### School Lunch Program:

- a) [What is the cost of school lunch](#)
- b) [Can I apply for free lunch](#)

### Records:

- a) [I need a copy of my transcript](#)
- b) [Do you have a copy of my shot records](#)

### Items of Interest:

- a) [Where do I find Forms](#)
- b) [How can I stay informed about the schools](#)
- c) [Where can I find information about athletic events](#)
- d) [Where can I find information about policies, absence procedure, dress code, etc.](#)
- e) [How do I sign up for parent access to Progressbook](#)
- f) [How do I sign up to receive phone call notifications](#)
- g) [Where can I find my child's supply list](#)
- h) [When does the school day start/end](#)
- i) [Do you offer before and afterschool childcare](#)

## Employment:

- a) [I'm interested in applying for a job. Where do I apply](#)

## Use of Facility Requests:

- a) [Can I rent your gymnasium \(or other rooms\) for an event](#)

## Contact Us:

- a) [How late are your offices open](#)
- b) [What is the earliest I can drop off my child at school?](#)
- c) [Are you closed during the summer?](#)
- d) [How can I get in touch with my child's teacher? Principal?](#)
- e) [Ways to connect with us](#)

## Registration

- a) Our district uses **Registration Gateway**, an online student registration program. Please click on this link to start your pre-registration (grades K-12): [Registration Gateway](#)  
Don't forget to schedule your appointment at the end of the program.  
For more information on registering your student, please click here: [New To The District](#)
- b) Yes, Lancaster City Schools offers full-day Kindergarten district-wide
- c) The student has to be 5 on or before August 1<sup>st</sup>
- d) It typically starts in early March
- e) It is based on the address of the residential parent/guardian. To find out which building's attendance area you moved into, please use our convenient link:  
<http://web.lancaster.k12.oh.us/elinkrp/Students/BasicTransBoundarySearch.aspx>
- f) Yes, Lancaster City Schools offers Preschool Programs at two locations. One is housed at our old Tarhe ES building, the other one is housed at our old Sanderson ES building. For more information, please visit: <http://lcspreschool.com/>
- g) Yes, we accept open enrollment applications between the late January and late May for the following school year. Application forms are available under FORMS

## School Transportation

- a) The Board provides transportation as required by State law. However, we typically offer bus transportation to students living more than one mile from school. See more information under TRANSPORTATION DEPARTMENT link
- b) You can find your child's bus stop here:  
<http://web.lancaster.k12.oh.us/elinkrp/Students/BasicTransBoundarySearch.aspx> or you may call 740-687-7366
- c) Yes, SafeStop is a free bus tracking APP and is available to all our families  
[www.safestopapp.com](http://www.safestopapp.com)

## School Delays, Closings and Emergency Notifications

- a) LCS Provides a Variety of Methods for Notifications:
  - One Call Now - Sends a Phone Call/Text/Email to the Contact Provided in the Student System (primary phone # in Student Data will be called)
  - LCS Facebook – [facebook.com/lancastercityschools](https://facebook.com/lancastercityschools)
  - LCS Website – [www.lancaster.k12.oh.us](http://www.lancaster.k12.oh.us)
  - District Listserv – Must be Signed Up -see link: [www.listserv.laca.org/lilstserv/wa.exe?HOME](http://www.listserv.laca.org/lilstserv/wa.exe?HOME)
  - Radio and TV Stations – Will Air and Post
  - Recorded Message – (740) 687-7300 Option 9

## School Lunch Program

- a) Elementary (K-5): Lunch = \$2.10 or \$0.40 for reduced cost (must fill out application)  
Breakfast = FREE  
Secondary (6-12): Lunch = \$2.35 or \$0.40 for reduced cost (must fill out application)  
Breakfast = \$1.20 or \$0.30 for reduced cost
- b) Yes, please click here: [www.applyforlunch.com/home/districtredirect/LANCASTERCITY](http://www.applyforlunch.com/home/districtredirect/LANCASTERCITY)

## Records:

- a) Please contact our data secretary at the high school: 740-681-7511 or complete a request from our website at:  
[www.lancaster.k12.oh.us/docs/userfiles/192/my%20files/lhs.transcript.request.rev.march.2016.pdf?id=545509](http://www.lancaster.k12.oh.us/docs/userfiles/192/my%20files/lhs.transcript.request.rev.march.2016.pdf?id=545509)

- b) Please contact the school building where your child attended LAST to ask for a copy of your shot records.

### Items of Interest

- a) Please use the FORMS link on our home page in the FIND IT FAST box
- b)
- LCS Facebook – [facebook.com/lancastercityschools](https://facebook.com/lancastercityschools)
  - LCS Website – [www.lancaster.k12.oh.us](http://www.lancaster.k12.oh.us)
  - District/Building Listserv – Must be Signed Up -see link:  
[www.listserv.laca.org/lilstserv/wa.exe?HOME](http://www.listserv.laca.org/lilstserv/wa.exe?HOME)
  - eNewsletter – sign up here: <https://www.lancaster.k12.oh.us/Content2/enewsletter>
- c) [www.lancastergales.com](http://www.lancastergales.com)
- d) In the parent/student handbooks: <https://www.lancaster.k12.oh.us/Content2/838>
- e) Contact your child's library staff member(s)
- f) Please use the QUICK LINKS link on our home page in the FIND IT FAST box
- g) TIME SCHEDULE:
- |                     |  |
|---------------------|--|
| LHS (9-10-11-12)    | 7:44 AM - 2:38 PM                        |
| Junior High (6-7-8) | 7:30 AM - 2:27 PM                        |
| Elementary (K-5)    | 8:55 AM - 3:30 PM                        |
| Preschool (PS)      | 8:35 AM - 11:45 AM // 12:20 PM - 3:30 PM |
- h) Yes, we partner with the Afterschool Programs of Lancaster:  
[www.afterschoolprogramsoflancaster.org](http://www.afterschoolprogramsoflancaster.org)

### Employment

- a) For Employment information, please click on the Employment button on our home page in the FIND IT FAST box

## Use of Facility Requests

- a) Yes, for more information please click here:  
<https://www.lancaster.k12.oh.us/docs/district/depts/2/lancaster%20community%20member%20schedule%20request%20guide%201.1819.pdf?id=550321>

## Contact Us:

- a) The Administrative Offices are open Monday -- Friday from 8am – 4pm including summer months
- b) Please contact your child's school for building specific information
- c) The Administrative Offices stay open during the summer, except for holidays and weekends
- d) Each LCS staff member has an email address – see Staff Directory
- e) [www.lancaster.k12.oh.us/Staff](http://www.lancaster.k12.oh.us/Staff)
- f) <https://www.youtube.com/watch?v=JBtmH7fQvc0&feature=youtu.be>