



Lancaster City Schools – Administrative Offices

Our Administrative Offices are located at 345 E. Mulberry Street.
The offices are open from 8am to 4pm.
The following departments are housed in this building:

Business Office/Technology (Door# A1, 2nd floor) – 740-687-7300 ext. 7312

- Contracts, Bids, Facilities, Use of Facilities, Support Services
- Technology Services, Chromebooks

Curriculum/Instructional Services/Professional Development (3rd floor, door#A1) – 740-687-7306

- Homeschooling (ext. 1000), Testing, Curriculum

Data Processing (2780 Coonpath Rd. NE) – 740-687-7394

- Student Data Reporting

Education Technology Services (2780 Coonpath Rd. NE) – 740-687-7372

- PowerSchool, district software, OneCall Now

Gifted Office (2780 Coonpath Rd. NE) – 740-681-7676

- Gifted Services, Early Entrance

Human Resources (Door# A1, 1st floor) – 740-687-7310

- Employment, Fingerprinting

Stanbery Career Tech Center (Door# A5, Ground Floor) – 740-687-7390

- Career Tech Program (Juniors and Seniors)
- Career Based Intervention (CBI)

Student Services Department (Door# A5, Ground Floor) – 740-687-7360

- IEP's, Early Childhood, Special Needs, District Nurse

Superintendent's Office (Door# A2, 2nd floor) – 740-687-7305

- Open Enrollment, Overflow, Policies, Student Discipline

Treasurer's Office (Door# A1, Lower Level) – 740-687-7315

- Payroll, Accounts Payable, Staff Insurance



Other Departments:

Food Service (2780 Coonpath Rd. NE.)

- Lunch Applications
740-687-7350

Transportation (2780 Coonpath Rd. NE)

- Bus Routes, Student Transportation
740-687-7366

Maintenance/Custodial (901 E. Fair Ave.)

- Upkeep/Repair
740-687-7358

Lancaster City Schools
Administrative Offices
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Lancaster, OH 43130
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